

ಬಿ.ಎಂ.ಎಸ್. ತಂತ್ರಿಕ ಮತ್ತು ವ್ಯವಸ್ಥಾಪನಾ ಮಹಾವಿದ್ಯಾಲಯ



BMS Institute of Technology and Management

(An Autonomous Institution, Affiliated to VTU Belagavi)

PG Graduation Day

Batch of 2025

General Instructions

Date: 7th February 2026

Reporting Time: 8.30 AM

Venue: SJB Block, BMSIT&M (Behind Sir M V Block)

1. GUESTS:

- a. A maximum of TWO guests per degree receiving candidate will be permitted to accompany the candidate. Guests are permitted inside the Auditorium where the ceremonial event is held provided the guests follow the protocol similar to the degree receiving candidates, befitting the Graduation Day, in all respects. Alternatively, other guests are requested to occupy seats at APJ Abdul Kalam Lab, 4th Floor, Laboratory Block where arrangements have been made to witness the live telecast of the event.
- b. The Program will be webcast through the link.

Link will be shared later

- c. Degree will be awarded to candidates only on the Graduation Day. Certificates will not be handed over to parents/delegates on 7th Feb 2026.
- d. Those candidates who are not able to attend the Graduation Day can collect their certificates at the COE office after 10th Feb 2026 with prior intimation to coe@bmsit.in.

2. DRESS CODE:

Candidates should dress up in formal attire including footwear. The dress colour should be White or Ivory or Cream.

3. GRADUATION DAY STOLES:

Candidates will be provided with specific colour stoles customised for the event. During registration on 7th Feb 2026, each candidate will be provided with the stole to be worn around neck. This stole is exclusively given to the candidate and hence need not be returned after the Graduation Day.

5. ON ARRIVAL AT CAMPUS

- a. Please ensure you reach the venue and **check-in before 9.00 AM**.
- b. Please report to registration desk at **Sir M V Block Ground Floor (SJB 006- MCA & 001- MBA & M.Tech(CSE/CyberSec)**. Mark your arrival and obtain your assigned Identification number [Sticker]. Proceed to Stole distribution Counter to collect your Stole and ensure that, you wear your ID sticker on the Stole without fail.

Registration Counters close at 10.00 AM sharp.

- c. Enter the Graduation Day Auditorium located at **SJB Block, 5th Floor. Entry to the Graduation Day Auditorium will be closed after 10.30 AM.**
- d. Occupy the designated seats as per the allotted **IDENTIFICATION NUMBER**.
- e. Parents/Guests may occupy seats at SJB Block, 5th Floor

6. DURING THE GRADUATION DAY CEREMONY

- a. Silence must be maintained throughout the Ceremony.
- b. Please remain seated unless instructed otherwise.
- c. Upon arrival of the procession at the Auditorium, please stand-up and remain standing till the Chief Guest and other dignitaries are seated.
- d. **Stand-up for the Naada Geethe, Pledge and National Anthem.**
- e. During Degree Certificate distribution, Candidates will be directed to proceed to the stage based on their assigned Number. (**Follow the directions of faculty coordinator on job.**)
- f. **Photography is strictly prohibited during the Ceremony.**
- g. Official photographers will take the photographs and video of all the Candidates receiving the certificates and the same will be made available online (downloadable version).
- h. After receiving the certificate, please follow your row of fellow graduates and return to your previously designated seat. (Follow the directions of faculty coordinator on job).
- i. Use of mobile phone is strictly prohibited during the ceremonial program. All candidates and guests should keep their mobile phones **switched-off** till the end of the ceremony.
- j. No candidate or guest will be permitted to leave the Auditorium during the Ceremonial event.

7. AFTER THE CEREMONY

Please stand-up and remain standing till the procession leaves the Auditorium.

8. PARKING IN THE CAMPUS

As limited parking is available within the campus, participants are requested to make suitable arrangements to reach the venue. Parking will be allowed on a first cum first serve basis and cannot be guaranteed to all participants. Your cooperation is requested.

All the candidates and guests are cordially invited to join for lunch in the special dining area after the completion of the programme.